

# South Fraser District Association

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## Board Meeting Minutes

Meeting: Board of Directors Meeting

Date: April 12, 2023

Location: Zoom

Attendance: Bruce McCallum (Chair) Dave McEwan Jay Nagra

Shaheem Ali

Staff: Sue Baxter

Regrets: Irfan Rafic Terry Baird

Absent

Recorder: Sue Baxter

Agenda Item	Discussion/resolution	Action Item
	Meeting brought to order at 7:06	
<b>Agenda Additions</b>	None	
<b>Approval of Minutes</b>	To accept February minutes as amended "When out of camera vote to accept Joan contract as submitted to board. moved by Dave and 2 <sup>nd</sup> by Terry. Unanimous". Moved by Dave 2 <sup>nd</sup> Jay.	Carried and to be posted
<b>Committee Reports</b>		
<b>Terry Baird - Correspondence</b>	<ul style="list-style-type: none"> <li>Secretary absent No correspondence.</li> <li>Chair received Information bulletin re applications for events from CSA</li> </ul>	
<b>Bruce McCallum - Chair</b>	<ul style="list-style-type: none"> <li>Agree AGM date June 27<sup>th</sup> 2023 at 7:00 p.m. Zoom</li> <li>Need applicants to step forward. Three resolutions completed by Dave will discuss under Governance</li> </ul>	
<b>Dave McEwan/Sue Baxter - Registration</b>	<ul style="list-style-type: none"> <li>Received from BCCSL dates for team allocations</li> <li>Sent to clubs team allocation template and spring deadlines.</li> <li>No word from BCSA re training on new CRM. BCSA very behind in numbers. Sue to send email to BCSA for when we can receive final invoice upload numbers. We are bringing Joan back 1<sup>st</sup> of April. District Registrar job description shared. We are adding Discipline admin to this so Joan will be responsible for Discipline letters etc. Jay will give us some guidance. There will be amendment to the job description to cover this.</li> <li>Dave Motion – to take Club Registrars to Dinner to do a debrief. Get feedback. Shaheem 2<sup>nd</sup> Approved. Will</li> </ul>	<p>Jay to advise on jobs for Discipline to Dave.</p> <p>Dave to set up meeting</p>



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	<p>advise clubs that if more than one registrar at club they all need to be on distribution list.</p>	
<p><b>Competitions meeting</b></p>	<ul style="list-style-type: none"> <li>• BCCSL 2 new board members. Matt Holbrook resigned immediately. Andrea has stepped in to end of Coastal Cup and will guide new Executive Director 10 – 15 applicants. Chris is chair of Hiring Committee. U13 intake BCSPL Div 1A has been initiated for next season. Feedback from all districts was consistent. Div 1 -3 and Div 1A teams will come from National Licensed clubs and re-tier will happen 5 -6 weeks in.</li> <li>• Winners placques are in Friday. GVVU, SUSC, CFC, SFC, and AKAL/GVVU winner.</li> <li>• Discussion regarding Provincial Cup berths and Coastal Cup. Island and Interior etc. Chris to get information and distribute.</li> <li>• Coastal Cup declarations due May 1.</li> <li>• Cascadia grew again in size. Using Q again. And trying to organize groups in a more meaningful way.</li> <li>• Zero tolerance policy presented and advised that work in progress and will be shared. Basically agree but concerned that it is going to be hard to initiate and enforce. Clubs would like to review. Process we will enforce with our clubs and then advise the other Districts and then BCCSL and BC Soccer.</li> <li>• Jay will review what has been organized.</li> <li>• League Cup winners CFC x 4 - SFC x 2 – SUSC X2 and GVVU 1 with one more game to be played. GVVU/AKAL. U15/U16 team. Scheduled for next week.</li> <li>• SFC took all fields for start of spring break for Mayors Cup. Snow created a missed weekend which caused the problems.</li> <li>• Will there be one team for the Div 1A per club. This will be issued with the Policies for BCCSL.</li> </ul>	<p>Bruce to send out zero tolerance policy to Board and then to be send to club.</p>
<p><b>Irfan/Shahem - Finance</b></p>	<ul style="list-style-type: none"> <li>• Invoicing for BCSA very late. Email sent to BCSA regarding training for the new Soccer Reg system. We cannot process final invoice until confirmed numbers from BCSA.</li> <li>• Sue to send numbers by club to Shahem. For late and early.</li> </ul>	



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	<ul style="list-style-type: none"> <li>• Auditor has moved to own company and is prepared to give us a competitive rate.</li> <li>• Shaheem moved to give Irfan to source competitive pricing on Audit services. Dave to 2<sup>nd</sup> Approved - Unanimous</li> <li>• Financials out next week. For December quarter</li> <li>• Last quarter goes straight to Audit</li> <li>• Invoice received from Gordon for the SFDA league. It will be paid.</li> <li>• Is there any other invoice from BCCSL. Dave to find out.</li> <li>• Bruce sponsorship invoice from BC Soccer. Believe there is to be signed. Amount hasn't changed. Award for Boy and Girl.</li> <li>• Scholarship reminder sent to competitions members. Social media post on letterhead and send to the clubs.</li> </ul>	<p>Bruce to work with BCSA on Sponsorship and send social media blast to clubs</p>
<b>Jay Nagra - Discipline</b>	<ul style="list-style-type: none"> <li>• No reports no one playing so no one being kicked out.</li> </ul>	
<b>Shaheem Ali – Governance</b>	<ul style="list-style-type: none"> <li>• Three resolutions for proposed amendments</li> <li>• First Article 4 Board of Directors to reduce number from 10 to 6. Need contact name etc. 6 will include the chair. Rationale completed ByLaw Amendment #1 2023</li> <li>• Second Article 3 Membership. Addition to align with BCSA Obligations of Membership. Amendment #2 2023</li> <li>• Third Article 4 to acknowledge Board members work with honorarium. Amendment #3 2023</li> <li>• Moved by Dave that amendments 1 -2 – 3 be approved by the board and put forward at the 2023 AGM. Shaheem 2<sup>nd</sup> approved.</li> </ul>	
<b>Shaheem Ali - Website</b>	<ul style="list-style-type: none"> <li>• Website to be updated.</li> </ul>	
<b>CRC and Report Abuse emails</b>	<ul style="list-style-type: none"> <li>• Terry not in attendance</li> <li>• No abuse line emails</li> </ul>	
<b>Other Business</b>		
<b>Adjourn</b>	<ul style="list-style-type: none"> <li>• 8.26 p.m. motion Dave 2<sup>nd</sup> Shaheem.</li> </ul>	

